



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SWAMI VIVEKANANDA GOVT. COLLEGE SUSNER

NEAR TEHSIL ROAD DASHARA MAIDAN SUSNER

465447

www.svgcsusner.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

- About the college** - Susner town is in the south Agar malwa sub geographical region of Madhya Pradesh, is about 100 Km from Ujjain being the nearest rail head. Swami Vivekananda Government College, Susner, catering to undergraduate program in humanities came into existence on September 1st, 1984. Initially it started functioning in a Government Middle School Susner near New Bus Stand Susner. It was shifted to its present premises in the year 2006. The objective behind establishing a college exclusively for Students was keeping in view the traditional outlook of the populace having a low literacy in the region with a predominantly high percentage of rural population. Other important aspect was behind the students empowerment and to create awareness about social evils and their eradication. The existing building has Principal's room, nine class rooms, one seminar hall, one staff room, Library, Office room, one reading room, one common room for girls, one examination control room, one pantry room, one store room and separate toilets for both girls and boys. The college offers undergraduate programs in Hindi literature, Economics, Sociology, Political science, History, Commerce, Science (Biology and Maths). The college aims to mould the students hailing mostly from the marginalized and weaker sections of the society into better individuals and guide them to contribute towards the national goals of national integrity, social harmony and social commitment. Employability, Academic excellence, personality development and social orientation are our guiding principles. Special emphasis is laid upon Student's emancipation by educating the students about personal health and hygiene, malnutrition, issues regarding Student's rights etc. We strive to develop a strong foundation of ethical principles in our students and make them profound academically to acquire excellence in this age of growing competition. The strength of the institution is its dedicated faculty, administrative staff, infrastructure, library, active NSS unit, Vivekananda career guidance cell, good academic ambience and enthusiastic students. Healthy, clean and peaceful environment, Art and Sport activities are the good practices of our institute.

Vision

- Motto :-** Education - for serving humanity.
- Vision :-** To make holistic development of students with promoting the moral values, quality enhancement, quality initiative scientific temper and innovation.

Mission

- Mission:-**
 - To provide students academic ambience with ensure employability and vivid future.
 - To promote an atmosphere of learning through which students respect people's tradition, religion and beliefs.
 - To procreate environment to develop quality learning scientific temper and knowledge among students.
 - To stimulate moral values and ethics among student by different co-curricular activities.

5. To develop atmosphere by which students use their skill deliberately and zealous about their future.
6. To promote art and sports activities.
7. To prepare the students in accordance with the requirements of global society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strength

- Qualified Faculty and good Academic Environment
- Large no. of students in college which are benefitted by government scholarship.
- Large no. of girls students.
- NSS Activities by the college.
- Basic infrastructure for girls and boys students
- Library and sports facility for students with sufficient playground.
- Neat and clean campus.
- For safety and security of students and faculty members there are CCTV camera in the campus.

Institutional Weakness

Weakness

- Less no. of teaching and non teaching post.
- Less no. of ICT tools .
- There are temporary Arrangement of the science laboratory.
- Library infrastructure is not sufficient and not automated.
- Less no. of class Room as according to students strength.
- For financial assistance depend on government.

Institutional Opportunity

Opportunity

- We can increase infrastructure because we have sufficient area.
- We can increase some add on/certificate courses with basic infrastructure.
- We intend to ensure employability to our student by signing MoUs with different industries in near by area.
- Our faculty member wants to start classes for preparing of competitive exams in the next academic session.

Institutional Challenge

Challenges

- To prepare students for Interstate, National And International Sports and art activities.
- To provide students more field and exposure visits.
- To motivate faculty members and students for taking various research projects.
- To coordinate with government and non government agencies, public representatives and alumni association for resources and financial supports.
- Add some value added courses for language and skill development of students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects: Our institute is providing value-based education to the students as according to the syllabus provided by the university. Institute follows the academic calendar prepared by the Department of Higher Education Madhya Pradesh. At the beginning of the session zero classes/induction program are organized to make the students aware about different available facilities, their rights, code of conduct, different scholarship schemes, new curriculum and learning outcomes of the respected programs and courses. For personal development of students and to make curriculum more effective institute also organizes different extracurricular activities like quiz, seminars, essay writing and different art, sport and academic competitions. Our institute also adherence to provide value based education by teaching different cross cutting issues in the different courses. Also for experiential learning we motivate to students for taking project work, field work and internship. To assess the learning level of students we conduct internal evaluation and examination process fairly and transparently as according to the instructions given by the affiliated university. Also to enhance the level of teaching-learning process our institute collected feedback from the students and after analysed feedback, action taken as according to feedback.

Teaching-learning and Evaluation

Teaching, Learning and Evaluation: Our institute provides a learner centric environment to the students. We offer various subject combinations. We follow a completely transparent admission process which is held by Department of Higher Education, Madhya Pradesh. Our institute's teacher uses both online and offline mode of teaching. Our institute also encourage to teachers to use blended learning mode in teaching-learning process. Also teachers provide e-notes/study material to students for learning. We also organizes different seminars related to subject specific for understanding of subject from basic to advance level. We also organizes different competitions and quizzes to make teaching-learning process more effective and efficient. We also provide mentorship to students for any difficulty related to teaching-learning process. We also provide a reading room to students for teaching-learning. Participative learning is enhanced through presentation and discussion among students. Internal assessment is done by means of continuous comprehensive evaluation (CCE). Teachers has choice to choose from various CCE modes like quiz, presentation, written test, assignment etc. Examination process is done fairly by the institute as according to the instructions given by the affiliated university. If students have any query regarding to internal assessment and examination process then they register their complain to the internal grievances related committee as according to the process. The solution of queries are done by committee as according to university rules and regulations.

Research, Innovations and Extension

Research, Innovations and Extension: Since this is a UG college in Rural area so there is lack of basic infrastructure for research. But some faculty member of our institute are actively involved in research. We organize lectures of eminent speakers and experts from various field to encourage students for research activities. Our institute also motivate faculty members for taking various research projects. Institute also organize webinar on innovation for awaring students about different innovative methods. Our institute also actively organize various extension activities in the neighbourhood community for awaring students and society about the health, hygiene, their duties and rights, and communal harmony. We also organize Annual function and sport competition for holistic development of students.

Infrastructure and Learning Resources

Infrastructure and Learning Resources: We make optimum use of existing building resources. Classrooms are optimally utilized from morning to evening according to the general timetable of the college. We provide students basic infrastructure. For male and female students there are separate toilets. Also for female students our institute have facility for common room. Our institute have facility of RO for pure drinking water. Also for safety and security of students and staff, campus of institute is under 24-Hour CCTV surveillance. Also for healthy environment, our institute provide clean, plastic free and tobacco free campus to students. We provide students good library with reading room facility. Students can get access the books, magazines, newspaper easily at the college time. Our institute also provide e-books, e-magazines and e-newspaper to students in whatsapp and telegram groups, which are made for resource sharing purpose. We also use television set for learning resources as for some programs according to the order of Department of Higher Education MP. There are also infrastructure for Art activities. Institute have also facilities for different outdoor and indoor sport activities.

Student Support and Progression

Student Support and Progression: The main objective of our college is the holistic development of the students. We provide knowledge, skill and value-based quality education to our students. Our college provides details of subject combinations, available seats and information regarding various scholarships to the students. We identify slow learners and give them special attention. Also for physical as well as mental development of students we organizes different Art and Sport activities. Also for development of students our institute organize Annual function every year. To solve students query and provide mentorship to them, our institute assign one teacher per class students. Also our institute have women cell, career guidance cell, personality development cell, Anti Ragging cell, internal grievances related cell for supporting and motivating students. Our institute also conducts online student satisfaction survey regarding students support and progression and after analyzation, proper action should taken.

Governance, Leadership and Management

Governance, Leadership and Management: The governance of the institution is reflective of and in tune with the vision and mission of the institution. We take quality initiatives to promote scientific temper and moral values. There are E-Governance in some areas of operations like student admission process, student enrolment process, examination process, employees salary generation process etc. The effective leadership is visible in various institutional practices such as decentralization and participative management at all levels. Different

committees are constituted in our college to carry out administrative function in a smooth way. Strategies and plans for year round activities are formulated well in advance and are discussed in college meeting. The college administration ensures the involvement of all faculty member in academic and administrative activities. Since this institute is government affiliated so all the policies, administrative setup, appointment and service rules, procedures are according to MP Higher Education, affiliated university and Government rules and regulations.

Institutional Values and Best Practices

Institutional Values and Best Practices: To adhere on institutional values, institute has code of conduct for students, teachers, administration and other staff. Institute ensures the promotion of gender equity by promoting basic program and infrastructure to Male and female students. Institute encourages to female students of village for registration in “GAON KI BETI” scholarship as per higher education norms. To promote moral values in students, institute painted its campus with ethical sentence. Also for water conservation in the institute there are established system for “Rain water harvesting” and “Waste water management”. Our institute organizes various programs like ‘Sadbhawana diwas, Madhyapan Nishedh, Gandhi jayanti, Rajeev Gandhi Jayanti, Sushasan Diwas, Independence day, Republic day, Vijay diwas etc for create communal harmony and sensitization of students and employee to the constitutional obligations. Two best practices of the institute that are successfully implemented are “Ban on the single use plastic” and “Tobacco free campus”. Our institute organizes various awareness programs time-to-time for issues related to society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SWAMI VIVEKANANDA GOVT. COLLEGE SUSNER
Address	NEAR TEHSIL ROAD DASHARA MAIDAN SUSNER
City	SUSNER
State	Madhya Pradesh
Pin	465447
Website	www.svgcsusner.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Girish Chandra Gupta	7361-233449	7566969168	7361-233449	hesvgcsusshg@mp.gov.in
IQAC / CIQA coordinator	Aadish Kumar Jain	7370-275621	7566969168	7370-275621	aadish2.jain@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
-----------------------	--

Date of establishment of the college	01-09-1984			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Madhya Pradesh	Vikram University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	08-03-1989		View Document	
12B of UGC	11-09-2018		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEAR TEHSIL ROAD DASHARA MAIDAN SUSNER	Rural	15.27	1444

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce	36	Higher secondary level	English,Hindi	50	31
UG	BA,Arts	36	Higher secondary level	English,Hindi	275	274
UG	BSc,Science	36	Higher secondary level	English,Hindi	175	156

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				13			
Recruited	0	0	0	0	0	0	0	0	9	4	0	13
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	7	0	0	7
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	0	0	0	0
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	2	0	4

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	3	0	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	684	0	0
	Female	561	0	0	0	561
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	142	125	106	75
	Female	94	89	72	42
	Others	0	0	0	0
ST	Male	7	7	8	6
	Female	18	19	12	7
	Others	0	0	0	0
OBC	Male	363	299	234	161
	Female	321	284	246	179
	Others	0	0	0	0
General	Male	63	55	53	41
	Female	117	99	85	84
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1125	977	816	595

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
99	103	96	93	93
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	03	03	03

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1125	977	816	595	470
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
310	253	219	189	168

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
295	209	164	103	94

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	13	02	03	02

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	13	13	13	13

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
40.65	21.62	25.44	19.24	19.9

4.3

Number of Computers

Response: 06

4.4

Total number of computers in the campus for academic purpose

Response: 02

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Swami Vivekanand Government College, Susner is providing value based education to students as according to the syllabus provided by the University. Our college is affiliated to Vikram University, Ujjain (MP) and follows the academic calendar prepared by Department of Higher Education Madhya Pradesh. The college offers under graduate (Arts, Science, Commerce) Programs. Students can choose subject combination as per their interests. Students can download the syllabus from Higher Education as well as college website. At the beginning of the session Zero Classes/induction program are organized to make the student familiar with the New curriculum. Continuous comprehensive evaluation (CCE) is conducted for Internal assessment through different modes. Our college time table is designed such that theory classes are followed by practical classes. For slow learners, we give special attention to them in the classrooms and provide them with extra and remedial classes; while advanced learners are provided with extra study material, given assignments and also indulged in peer learning. We use traditional as well as different modes for teaching and learning. Our faculties plan their subject academic plan at the beginning of the session. Also faculties of our college arrange their work record in form of daily diary. Our faculties participate in various seminars, workshops, conferences and training programs. For personal development of students and to make curriculum more effective institute also organizes different extracurricular activities like quiz, seminars, essay writing and different art, sport and academic competitions. Our institute also endeavours to provide value based education by teaching different cross cutting issues in the different courses. We follow the learner centric approach for ensuing effective curriculum delivery. The academic planning and execution is done by the individual teacher but is monitored at the central level. The completion of syllabus along with imparting knowledge through extra curricular and co curricular activities remain the central focus as far as teaching learning is concerned.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Our college strongly follows the academic calendar formulated by Department of Higher Education Madhya Pradesh. All the activities held in the college during the session are in accordance with the academic calendar and affiliating University guidelines. Internal assessment, theory and practical exams are organized as according to the instructions given by the affiliating University and Department of Higher Education Madhya Pradesh. Internal assessment, theory and practical exams are organized through a fair

and transparent process. Internal assessment is done by means of continuous comprehensive evaluation (CCE). Teachers have choice to choose from various CCE modes like quiz, presentation, written test, assignment etc. Examination process is done fairly by the institute as according to the instructions given by the affiliating University. After the internal assessment and practical exams the marks of students are sent to affiliating University as according to the instructions given by the University. If students have any query regarding to internal assessment and examination process then they register their complain to the internal grievances related committee as according to the process. The solution of queries are done by committee as according to university rules and regulations.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 66.67

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 02

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 1

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
00	01	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 2.64

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	129	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum**

Response:

Our institute offers undergraduate programs. The college ensures that the curriculum developed should address the relevant needs of the society .We follow the curriculum designed and developed by department of higher education. Moral values and issues relevant to ethics and environment are covered in subject specific and foundation courses. Foundation course is taught to first ,second and third year students in B.A. ,B.Sc. and B.Com. programs .Issues like environment and sustainability, human values ,Gender sensitization and professional ethics are compulsory at undergraduate level.To promote human values and environment issues we covered topics like Basic language skills,moral values,behaviour related

articles,environment studies in foundation course which are compulsory for every program students.We also covered professional ethics and gender related issues in the course economics,history,sociology,political science of art program and ethical issues in commerce program.Also in science program we taught environment and sustainability related issues in different course.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.83

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	01	01	01	01

File Description	Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 00

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: C. Feedback collected and analysed

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 87.03

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
410	447	377	298	249

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
475	475	410	356	315

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 54.22

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
141	145	127	105	92

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Students are identified as advanced or slow learners on the basis of their performance in the CCE. During the lectures, teachers identify slow and advanced learners through verbal and written feedback from the students. Students are evaluated on the basis of verbal responses and written tests. Both types of learners are supported in the best possible manner. Teachers make extra efforts to support students. Students are motivated for better career options. Advanced learners are encouraged to gain latest and advanced information through book and internet. Students are suggested to visit Swayam, E-PgPathshala, National Digital Library and NPTEL platforms. Preparatory classes are organized for slow learners so that they can understand the fundamental of subject. Besides this, extra classes are held to repeat difficult topics and teacher provides study material for better subject understanding. Group presentations and discussions are encouraged by teachers to build a healthy environment between advanced and slow learners.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 87:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our institute provides a learner centric environment to the students. We offer various subject combinations. Our institute's teacher uses both online and offline mode of teaching. Our institute also encourage teachers to use blended learning mode in teaching-learning process. Participative learning is enhanced by organizes different seminars related to subject specific for understanding of subject from basic to advance level. To develop problem solving approach and experiential approach in students, we also organizes different competitions and quizzes. We also provide mentorship to students for any difficulty related to teaching-learning process. We also provide a reading room facility to students for enhancing learning experiences. Participative learning is enhanced through presentation and discussion among students. Our institute also working for providing internship/project work/field work to the final year students.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Since this institute is in Rural Area so most of the students does not have mobile phones and personal computers. Also in the institute there are less number of ICT enabled tools so classrooms are not attached with ICT enabled tools. Hence teaching-learning process is generally depend on traditional methods. Along with traditional methods of teaching like blackboard and lecture method, teachers use various modern teaching aids. Teachers organize seminars, webinars and lectures. Knowledge based education also provided to students by television set on different channel as according to the instructions given by the Department of Higher Education Madhya Pradesh. Students are made familiar with practical subjects (botany, zoology, physics and chemistry) through virtual labs and audio-visual study material provided by Department of Higher Education through virtual class on you tube channel. Also for making teaching-learning process more effective and efficient, teachers suggest to students use SWAYAM, NPTEL, E-PATHSHALA, SHODHGANGA portal for enhancing their learning.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 161:1

2.3.3.1 Number of mentors

Response: 07

File Description	Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

Response: 50.77

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 58.72

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	04	02	02	01

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 3.38

2.4.3.1 Total experience of full-time teachers

Response: 44

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

Institute follows the academic calendar prepared by the Department of Higher Education, Madhya Pradesh. Internal Examination process is done fairly and transparently by the institute as according to the instructions given by the affiliated university. Internal assessment is done by means of Continuous Comprehensive Evaluation (CCE). Teachers have choice to choose from various CCE modes like quiz, seminar, presentation, multiple choice question, written test, assignment etc. While assessing CCE of students, importance is given to student's performance in class, test, quiz and group discussions. The internal assessment process is totally insulated with secrecy of all confidential matters. Students are informed about schedule of exam well in advance and their performance is sent to the university. If students have any query regarding to internal assessment and examination process then they register their complaint to the internal grievances related committee as according to the process. The solution of queries are done by committee as according to university rules and regulations.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

Response:

Our institute is an examination centre of affiliating university. Institute follows all the instructions given by the affiliating university. Institute follows completely transparent process in the internal assessment and examination. Institute have committees regarding student grievance and discipline related issues. Students approach the committee in case of any problems/queries regarding examination and evaluation. The problems/queries regarding examination and evaluation system are solved by this committee transparently in prescribed time at college level. If the problems/queries regarding examination and evaluation is not solved by this committee in the given time then student can contact to Head of the institute. Also if a student is not satisfied by process used by the institute then he/she can contact the affiliated university regarding their problems/queries.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The programs and courses offered by the institution deals with personality and skill development, job oriented, social awareness, environmental awareness, health awareness, moral and cultural awareness, communication skills development. Teachers and students are aware about the stated program and course outcomes by the website of the college. Teachers are informed by Head of the institution about the program and course outcomes in the meeting held at the starting of the session. Teachers are also informed about the syllabus of the respected course in the meeting held at the starting of the session. To aware the students about program and course outcomes zero classes/induction program are organized in the college. Also students are said to visit the college website for knowledge about stated program and course outcomes.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Quality of attainment of programme outcomes and course outcomes depends on the examination system, quality of questions, extent of transparency, feedback system, regularity in the conduct of examination and declaration of result. To attain the programme and course outcomes, our college has developed an effective and efficient process of evaluation. The level of awareness, skill and competence of students is tested at

different levels. The college has devised different modes of evaluation. Student performance is seen as the realization of learning outcomes which are specifications of what a student should be capable of doing on successful completion of a course or program. Student's progression and learning outcomes are monitored through their performance in CCE. Also at the end of the session feedback is taken from both the students and teaching faculty about the curriculum to assure the learning levels of the students.

2.6.3 Average pass percentage of Students during last five years

Response: 68.23

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
285	129	116	53	57

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
295	209	164	103	94

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.32

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	03	03	03

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response: 1****3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	00	00

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response: 0****3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response: 0****3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension activities are carried out by the college to uplift the neighbourhood community. These social outreach programmes are conducted by the college to offer care, help and scope to neighbourhood community through awareness programmes. For the holistic development of students, extension activities are carried out to sensitize students. Our institute has organized voter's awareness campaign, AIDS awareness programmes, communal harmony programs, clean campus programme, green campus program, health related programs, commemorative day programs, marathan program etc. Various activities are organized on the occasion of the days of national importance. Awareness talks are organized on social issues, gender and environmental related issues like Posco act, AIDS awareness, pollution control and plantation programs to make students and their community society friendly. Oath taking ceremonies and related programs are organized on good governance day, voter's awareness, constitution day etc. Samuhik Surya Namaskar is also done on youth day.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 24

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	04	04	05	01

File Description	Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 33.46

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
489	137	318	410	09

File Description	Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**Response: 3****3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

We make optimum use of existing building resources. Classrooms are optimally utilized from morning to evening according to the general timetable of the college. We provide the students with basic infrastructure. The existing building has one Principal room, nine class rooms, one seminar hall, one staff room, Library, Office room, one reading room, one common room for girls, one examination control room, one pantry room, one store room and separate toilets for both girls and boys students. Our institute have facility of RO for pure drinking water. Also for safety and security of students and staff, campus of institute is under 24-Hour CCTV surveillance. Also for healthy environment, our institute provides clean, plastic free and tobacco free campus to students. We provide students good library with reading room facility. Students can get access the books, magazines, newspaper easily at the college time. Our institute also provide e-books, e-magazines and e-newspaper to students in whatsapp and telegram groups, which are made for resource sharing purpose. There is no infrastructure for laboratories facilities but the same has been communicated to the government officials in writing for this purpose. So there are temporary arrangement of laboratory facility of physics, chemistry, zoology and botany subject students in a single room. In Computing equipment, there are 06 computers and 05 photocopy machines out of which 04 computers and 02 photocopy machines are in working condition.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Institution has adequate facilities for different types of cultural, art and sport activities. In college premises there is a big seminar hall where many cultural events are being organized time to time and also there is space within the college building which is also being used for cultural events. In the institute, there are facilities for Indoor games like table tennis, badminton, chess, carom, rope skips, chair race etc. College has a big playground which is being used for outdoor games like disc throw, kabbaddi, cricket, javeline throw. There is a well developed running track for organizing 100 and 200 meter race. In the college premises, there is open space available, which is being used for yoga purposes for both students as well as faculties. For organizing cultural activities in the institute, a properly developed stage is also there. Also there are mic and sound system for different types of cultural activities. The college uses the available facilities to the optimum to cater to the needs of the studnets.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 0

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 00

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 10.86

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
05	03	02	01	03

File Description	Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)**

Response:

The college has a well maintained and well equipped library as far as books are concerned. There is no modified or computerised library management system in the college. Library is managed using conventional record system. The library of the college ensures easy access to the student for learning resources. The librarian of the college made a dedicated whatsapp and telegram group for resource sharing and transfer of the knowledge. Also there is reading room facility which is maintained by the librarian of the college. In library, books are arranged subject wise for easy access. Also there is computer facility for students, for advance searching of any topic related to any subject. The book bank facility provided by the library is free books and stationary to SC/ST students in each academic session. The library has an advisory committee consisting of the Principal, HOD of the Departments and the Librarian. The college has constituted a committee for the administration and management of library comprising of the member as following.

1. Principal

2. Librarian

3.HoD (Arts ,Science,Commerce)

The library ensures open shelf system to facilitated the students free access of books as according to their choice.Also Librarian of our college created a dedicated whatsapp and telegram group for knowledge sharing and transfer of knowledge.

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.71

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	0.15	1.44	0.76	1.18

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 0.79

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 9

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

Since this is a government affiliated college so institute updates its IT facilities when government allocate fund/budget for these particular facilities. All the financial transaction are done as according to state government rules and regulations. Besides this, SWAN-Internet which is provided by Madhya Pradesh Govt. is being used to fulfill financial need of college like wages and salary of staff. BSNL Broadband –BSNL broadband is being used for conducting educational activities with virtue of university, Govt. of M.P. Human resources department and college. Same mode is being used for communication of official letters, information exchange and experimental work and to make available resources for students like e-papers, journals, e-books and PDF documents. Institute purchases any computing items as according to needs and requirements. For quality teaching-learning for both staff and students, computers are used. The institution ensures that the staff and student access to online teaching and learning resources and other knowledge and information and monitors the use of such facilities.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 563:1

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 250 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

Response: 5.03

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	2	1	1

File Description	Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Institute ensures the maintainance and utilization of physical,academic and support facilities through documented process.For maintainance and utilization of physical,academic and support facilities, institute follows the government rules and procedures.For utilization of physical,academic and support facilities institute creates different committess which are working as according to government procedures.Also, head of the institution takes care of proper utilization of the these facilities at their own level through documented process.For maintainance of physical,academic and support facilities head of the institute created committees.Physical verification of the physical,academic and support facilities is done by this committee.Report is submitted to head of the institution after physical verification by this committee.Physical verification of physical,academic and support facilities is done every year for properly maintainace of the items. Annual cross checking of facilities and the respective maintenance of the same is taken up in routine.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 116.39

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
1287	1170	972	720	506

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 35.56

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1104	00	00	474	00

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.07**5.2.1.1 Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	00	00

File Description**Document**

Institutional data in prescribed format

[View Document](#)**5.2.2 Average percentage of students progressing to higher education during the last five years****Response:** 47.46**5.2.2.1 Number of outgoing student progressing to higher education.**

Response: 140

File Description**Document**

Upload supporting data for student/alumni

[View Document](#)

Institutional data in prescribed format

[View Document](#)**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****Response:** 0**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

For the overall development of students our college promotes the engagement of students in administrative co-curricular and extracurricular activities. Co-curricular activities add value to academic curriculum. Various co-curricular activities like debate competition, quiz, essay writing, speech and sports activities are organized on timely basis. Extracurricular activities like singing, drawing, painting, art and craft activities and environment awareness activities are organized to boost academic performance and learn new skills. All these activities are held to strengthen the minds of students, their exploration of interests, better time management and train them in professional skills. Our institute also involved students in committees like IQAC (Internal Quality Assurance Cell) for overall quality improvement of the college. Student council formed through election process as according to government rules. Student council works according to the norms formulated by higher education. We also engage students in field visits as

done under NSS unit of the college. Also anchoring of some programs is done by the students, which leads to personality development, leadership quality and better time management in them.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
08	03	01	01	01

File Description

Document

Institutional data in prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a Alumni Association that contributes for the development of the institution, but it is not registered yet. Our Alumni association offer real time benefit to current student studying in our college. Alumni donate their valuable time and guide students how to survive in today's tough job market. Our alumnus provides support through mentoring programs, our associations supports, our institutes' goals and strengthen the network between the alumni, community and our institute. Alumni provide their valuable verbal feedback for enrichment of quality in the teaching-learning process. Also alumni association guide students about their future goals and give them knowledge about their query.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The governance of the institutions is reflective of and in tune with the vision and mission of the institutions. Our institute works in a way to achieve the institutes vision and mission. The college aims to mould the students hailing mostly from the marginalized and weaker sections of the society into better individuals and guide them to contribute towards the national goals of national integrity, social harmony and social commitment. Employability, Academic excellence, personality development and social orientation are our guiding principles. Special emphasis is laid upon Student's emancipation by educating the students about personal health and hygiene, malnutrition, issues regarding Student's rights etc. We strive to develop a strong foundation of ethical principles in our students and make them profound academically to acquire excellence in this age of growing competition. The vision and mission of the college are as follows-

- **Motto :-** Education - for serving huminity.
- **Vision :-** To make holistic development of students with promoting the moral values, quality enhancement, quality initiative ,scientific temper and innovation.
- **Mission:-**
 1. To provide students academic ambience with ensure employability and vivid future.
 2. To promote an atmosphere of learning through which students respect people's tradition, religion and beliefs.
 3. To procreate environment to develop quality learning scientific temper and knowledge among students.
 4. To stimulate moral values and ethics among student by different co-curricular activites.
 5. To develop atmosphere by which students use their skill deliberately and zealous about their future.
 6. To promote art and sports activites.
 7. To prepare the students in accordance with the requirements of global society.

We take quality initiatives to promote scientific temper and as well as moral values. We organize career guidance programs to help students In getting jobs. For quality learning we organize subject specific webinars/seminar and expert session time to time. Several arts, sports and co-curricular activities are organize to develop sportsman spirit and to cultivate moral values. Annual day is celebrated in college in which students learn about regional traditions through cultural programs. We motivate students to enrich themselves with scientific knowledge so that they can stand equality in today's competitive world.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The effective leadership is visible in various institutional practices such as decentralization and participative management at all levels. Principal is the head of the institution and also administrator of the institution. Principal created different committees in our college to carry out administrative function in a smooth way. These committees are working as according to the Government rules and procedures. Teaching and Non-teaching staff allotted duties in these committees as according to their interests and skills. The Strategies and plans for year round activities are formulated well in advance and are discussed in college meeting. The meeting of the principal with the staff member is convened in every academic session to ensure co-ordination with the college administration in realizing the vision and mission of the college. The harmony and co-ordination is ensured in the teaching and non-teaching staff in the college. The college administration also ensures the involvement of all faculty member in academic and administrative activities. For participative management and smooth conduction of functioning of the college following committees are there-

1. Admission Committee
2. Student redressal and grievances committee
3. Anti Ragging Committee
4. Woman right and woman security committee
5. Sales and Purchase committee
6. Infrastructure maintenance Committee
7. Career Guidance Committee
8. Training and Placement cell
9. Rules and discipline maintenance committee
10. IQAC
11. NAAC Assessment committee
12. Cultural and annual Youth festival committee
13. NSS Cell
14. Sports Cell
15. Library Progression Cell

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Institution make strategies before five year are as follows-

1. The college made a goal of maximum admission of students in the college by encouraging various higher secondary schools students to enter the college under the 'College Chalo Abhiyan'.
2. To increase GER and backward class student admission in the college, provide information to students and society about different scholarship schemes available for students of reserved and other class and

provide female students about different additional scholarship schemes for them.

3.To encourage students by the faculty of the college for maximum participation in the Cultural programs,Art and Sports events,Social outreach,and Awareness programs held in the college under NSS,YRC,RED RIBBON etc.

4.To give special emphasis to weak students and provide carrer guidance to students.

5.To provide students basic infrastructure and also clean,clear and healthy environment for teaching-learning.

For deployment of this plan institute organizes 'college chalo abhiyan' every year and the number of admitted students increases in the college.Also more of the reserved category and female students get benefitted by government scholarship schemes every year.Also for smooth conduction of the college activites principal of the college created various committees.This committees make sure to deploy various given task.Many cultural,art and sport activities are organized by the college,in which students actively participated.Also career guidance programs are organized by the institute.Programs related to health,hygiene and social awareness are also organized by the college,in which students actively engage them.Also infrastructure related to basic facilities are also increased.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Functioning of the institutional is effective and efficient. Since this institute is government affiliated so all the policies, administrative setup, appointment and service rules procedures are according to MP Higher Education, affiliated university and government rules and regulations. Besides this for smooth conduction of different activities and procedures, principal of college and management creates committees. In this committees teaching and non-teaching staff are allotted duties as according to their knowledge and skill.This committees ensures the effectiveness of the college functioning as according to government rules and procedures.Institute also has RTI cell which make college fuctioning more effective,efficient and transparent. Institute also have a Notice Board and website on which letters, notices and rules related to any activities and procedures are displayed. This make institute functioning more effective and efficient.Also for quality enhancement of academic and administrative functioning ,institute have Internal Quality Assurance Cell (IQAC).The working of this committees is monitored by the head of the institution and discussed in the college meeting.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our institution provides effective welfare measures for teaching and non-teaching staff. Institute provides NOC certificate for pursuing the Higher Degree to some faculty members for increasing their academic qualification. Institute also motivate the faculty members to participate in seminar, conferences, workshops as participants or resource person. Institute also grant duties leave to faculty member for attending workshop, seminar, conferences which his beneficial for both institute and related faculty member. Also the college endeavors to clear all the dues of the employees in time as per rules of the government. Since this is a government institute the teaching and non-teaching staff are ensured all the welfare schemes like medical leave, reimbursement of medical bills, GPF, GIS, Earned Leave, Commuted Leave Etc. provided under the rules of government

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).****Response:** 17.44**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
07	0	0	01	0

File Description**Document**

Upload any additional information

[View Document](#)

Institutional data in prescribed format(Data template)

[View Document](#)**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff****Response:**

Institution takes feedback from teaching and non-teaching staff, and after analyzing the feedback, principal of institution gave orally instructions to the faculty member and non-teaching staff about their performance. Also the faculty member and non-teaching staff submit their performance appraisal report (

Annual Confidential Report) at the end of the academic year to the principal. The self-appraisal reports are evaluated by the principal and forwarded to Additional director of higher education which is sent to the Department of Higher Education. The faculty members are informed by the principal about the weakness. Head of the institute also discuss various aspect in which performance of the teaching and non-teaching staff is increase.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution conducts internal and external financial audit every year. For making transparency in the financial matter of the college, institute conducts internal and external audit. Institute conducts external audit as according to government rules. Invitation of C.A. is done for this purpose. Chartered Accountant make a audit report of all the financial transactions. Also chartered accountant gave suggestions for improving functioning of financial matter so that audit report is easily readable for everyone. All the financial matter like salary of the staff, expenditure on infrastructure augmentation and maintenance, sales and purchase of any items etc, of the college is reflected in the audit report. Also to make institute's functioning transparent and clear, audit report of every year is available on the website of the college.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description

Document

Institutional data in prescribed format(Data template)

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Since it is government aided college so for funds institute depends only on the government. Grants

received from the government is utilised for resources. Also Academic fees of the students used in the utilisation of the resources. Institute utilize the resources as needs and requirement. For mobilisation of funds institute follow the procedure and rules of the government. Institution have Sales and Purchase committee for purchasing any item and mobilization of funds. This committee is established as according to Government Rules and Regulation. All the resources sell/purchase and optimized after verifying by this committee as according to Government sales and purchase rules and regulation.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) plays an important role in maintaining and improving quality in the institute. Since our college is undergoing first cycle of NAAC, so previously we are not having Internal Quality Assurance Cell (IQAC). For quality enhancement and ensuring the effectivity of institute in the academic, administrative, financial, admission and examination related area, institute created IQAC Cell at 08/01/2021. For easily accessible institute's functioning in the society this cell is working. The functioning and composition of the IQAC is according to the NAAC directives. For the proper functioning of IQAC, we include principal, faculties, employer, alumni, CMO, and two of our students in IQAC team. Our team works to plan and monitor quality assurance and its enhancement. Meetings of teaching and Non-teaching staff are held on timely basis to ensure quality in different strategies and processes.

The objective to establish IQAC cell in the college are as follows-

1. For overall quality improvement of the college.
2. Making transparency in governance of the college.
3. Maintaining quality initiatives taken by the college.
4. Organizing different awareness program related to health, hygiene, social evils, administrative and academic.
5. Engage students in the quality initiatives taken by the college and also taking feedback from them.
6. To working on the quality parameters given by the NAAC for overall improvement of the college.
7. Organizing different training programs for teaching and non teaching staff.
8. To create learner centric approach in teaching-learning process.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Institute reviews its teaching-learning process every year by getting feedback from the students and teachers and also after analysis of the feedback collected, institute take proper action regarding this. Institute also positively working for its quality teaching improvements every year. To make teaching-learning process more effective and efficient various curricular and extra-curricular activities are organized all around the year. Also different career guidance programs are organized in the college for quality enhancement in the students. Different seminar/webinar are organized for learning quality improvement in students. Besides this, institute have annual plan for improvement and working on it. Every year different committees are formed for smooth conduction of institute's academic and administrative activities and also for quality increment of institute's functioning. Institute also have IQAC (Internal Quality Assurance Cell), which are aimed to working for quality improvement of institute's academic and administrative unit. Institute include students in the IQAC for quality improvement in the and to remove fault and barriers in the academic and administrative proceedings. Institute also have MoU with other institute for quality improvement guidance. Institute also perform academic and administrative audit for checking institute's quality goals and to increase the quality of academic and administrative process of the institute.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

To promote gender equity in the college institute taken following initiatives:-

- 1.Promote "College Chalo Abhiyan" for awaring higher secondary students about different facilities available in the college.
- 2.Institute have separate toilet facility for female students.
- 3.Institute have common room facility for female students.
- 4.Institute also have woman rights conservation and sexual harassment cell for safety and security of female students.
- 5.Institute have CCTV camera in the campus for security of students.
- 6.Institute organizes POCOSO act program for awaring female students about to their rights.
- 7.Institute also motivate female students ,which are coming from nearby village, for registration in different government scholarship schemes like post matric scholarship,gaon ki beti,transportation allowance for girls,mukhyamantri medhavi yojna etc.
- 8.Institute also motivate female students for participating in various student progression activities like NSS,extracurricular and curricular activities.
- 9.Institute also take 2 female students in the IQAC Committee of college for quality achievement.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5.Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

There is some facilities in the institute for waste management system. In institute to reduce solid waste like photocopy paper wastage, we print double side on paper and try to do most work electronically. Besides this bins are placed at many places to avoid disposal of waste in college campus. Also for liquid waste like waste water from the different sources, institute have facility to ground this waste water by well developed system. Institute also have system for rain water harvesting. Since there are no any type of biomedical or hazardous chemical and radioactive waste, so any type of this waste management system are not required in the institute.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell / Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: D. 1 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institute have communal harmonious and zero tolerance environment. Institute take different initiatives for providing an inclusive environment to students. Cultural events/competitions are organized every year in the institute for awaring students about cultural and regional values. Institute organized annual youth festival every year in which cultural and regional activities like Rangoli competition, Mehandi competition, Poster making competition, Drawing, Salad sajja etc are are organize for students. Folk song competitions are also organized in the institute to promote linguistic initiatives. To provide communal environment in the institute, our institute organizes different commemorative day celebrations like Rajiv Gandhi Yuva Sankalp Varsh, Mahatma Gandhi diwas etc are organized. Different types of activities like essay writing, slogan, speech etc. are organized in this Rajiv Gandhi program, mahatma Gandhi program. Also different types of communal socioeconomic program like Quomi Ekta program and awareness programs related to health and hygiene like plantation and Nutrition month program are organized in the institute.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our institutes takes initiatives in organizing various events and programs for molding the students and staff to become responsible citizens by sensitizing them to the constitutional obligations (values, rights, duties and responsibilities).Institute organizes programs on the constitution obligation like Vijay diwas,Independence day celebration,Republic day celebration,to remember Martyrs etc.Institue also organizes Goodwill day and Good governance day for making students and employees of the institution responsible citizens.Institute also organize quiz program related to funadamental values,rights and duties for students.Also different awareness program for students, to become responsible citizen, is organized by the NSS unit of the college.Also celebrations of different days like hariyali diwas,shishak diwas etc are organized in the institute for students.Voters awareness campaign is also organized in the institute in different years for awaring students,employees and society about their rights and duties.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institute organizes different commemorative days,events and festivals in the college campus.Festivals of national importance like Independence day and Republic day are celebrated in the college.Also Vijay diwas are celebrated in the college.National teacher day is also celebrated in the institute by organizing program "Shri Guruve Namah".National festival Gandhi Jayanti is celebrated every year in which different types of activities like essay writing,slogan,speech,seminar,guest lectures are doing.Institute also organize program of voter awareness,in which campaign and rally for voter's awareness to their rights are also organized.Program for remembering the sacrifice of brave martyrs are organized in the institute.Different activities under Rajiv Gandhi program are also organized.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Two best practices that are successfully implemented by the institution are as follows:-

- Tobacco Free Campus
- Ban on the Single Use Plastic

This best practices are related to health and hygiene of the students.

- **Tobacco Free Campus**

1. **Title of the Practice:-** Tobacco Free Campus

2. **Objectives of the Practice:-**The main objective of the tobacco free campus is good health of the students. Beside this the other objectives of this practice are as follows:-

- (1) Prohibit use of tobacco and associate products on all campus grounds and facilities.
- (2) To provide good health to students with great learning experience.
- (3) To make learner centric environment by physically and mentally fit students.
- (4) To aware students and society about the harmness of the tobacco product.
- (5) To create a positive social environment for all students and enforces positive choices and behaviour.

3. **The Context:-**The contextual features/challenging issues that needed to be addressed in designing and implementing this practice are as follows:-

- (1) To ban the sell of tobacco product in nearby campus area.
- (2) To aware students, parents and society about of health related issues of tobacco product.
- (3) To monitor the policy in different area of the campus.
- (4) To provide another suitable option, which is not dangerous for tobacco consuming people.

4. **The Practice:-** The initiative to make our nation's colleges and universities completely smoke and tobacco free continuous to grow. More college embrace the movement to create smoke-free environments for students. Adults ages 18-29 are among the biggest users of cigarettes, which closely mirrors the age demographic of college students. We created this guide to help our college students for better health and to provide a wealth of additional smoking-related resources for students. Creating smoke and tobacco free environments for students is much more than an initiative to appease non-smokers who can't stand the smell of cigarette smoke. It's about preserving and protecting the health of younger adults who make up the

largest demographic of students, as well as the rights of non-smokers from being exposed to secondhand smoke.

What it means to be a smoke/tobacco-free campus:- The guidelines suggest college should :

- (1) Prohibit use of all tobacco and associated products on all campus grounds and facilities.
- (2) Prevent sale of all tobacco-related products and merchandise on campus.
- (3) Eliminate or remove all tobacco-industry advertising, promotions and marketing from campus literature.
- (4) Refuse future funding from tobacco companies.

Why going tobacco free is important for college:- As noted, the majority of college students are between the ages of 18 and 24. Research shows that 99 percent of all smokers begin using tobacco products by the age of 26. College students often begin smoking while at parties or social events. These intermittent smoking habits often lead to long-term tobacco dependency and subsequent adverse health issues. College is getting behind tobacco-free initiatives and prevention strategies because embracing smoke-free initiatives creates a positive social environment for all students and enforces positive choices and behaviours.

Risks of Tobacco and Rewards of stopping tobacco use:- There are a multitude of known health risks clearly linked to tobacco use. According to reports, tobacco smoke contains more than 7000 chemicals, and 69 of them are known carcinogens—substances that can cause cancer in living tissues. Smoking cigarettes harms almost every organ in our bodies. The risks of smoking and tobacco use include—

- Heart disease
- Stroke
- Lung cancer, emphysema and bronchitis
- Type 2 diabetes
- Many other forms of cancer
- Wealth

5. Evidence of Success:- The success of Tobacco free campus initiatives visible in college. The targets/results we achieve are seen among the students in the college. Following are the results we achieve—

- (1) College campus are 100% tobacco-free campus.
- (2) Students aware about the harmness of the tobacco-product and quit the tobacco product.
- (3) There are no any selling of tobacco product in 100m range of college boundaries.
- (4) Awareness programs are organized related to this every year.

These results indicate that the best practice we implemented in college campus are successful. Students are aware about this and also aware of other people in society on their own way. Also students actively participate in the awareness program organized by the college.

6. Problems Encountered and Resources Required:- To make tobacco-free campus, we encountered

following problems.

- (1) Not reachability to students at different area of college campus for all time.
- (2) Most of rural population are illiterate,so students parent are unaware about the health related issues of tobacco product.
- (3) Not much awareness about quit tobacco product in the society.
- (4) Not any post of health coach in the college.

The resources required for tobacco-free campus or for helping students quit smoking and tobacco use:-

According to reports,more people in the country are addicted to nicotine than any other drug.Research suggests it's just as hard to get off nicotine as it is alcohol,heroin or cocaine.Quitting smoking may sound daunting,but there are many treatment methods are available to help smokers and tobacco users kick the habit.College campus requires many different resources to help students quit using of tobacco products.For instance, a health services department is required in college,in which a personal quit coach provides help to students.Also set up for an online program and cessation classes are required in the college.Tools that includes nicotine replacement such as gum,patches and chantix are requird in the college.Also students interested in quitting requires mobile phone so that they download smoking cessation apps like NCI QuitPal,Quit Start,Quit Guide,Quit Now,Smoke free etc from the Google play or the itunes app store.

*** Ban on the Single Use Plastic ***

1. Title of the Pracice:-Ban on Single Use Plastics in College.

2.Objective:- The main objective of the ban on the single use plastic is, to create healthy and clean environment for all living creatures on this planet.As per reports,India generated million tons of plastic every year. Of that, 60% was recycled. The rest ended up as litter on roads, in landfills or in streams. Uncollected plastic waste poses a huge threat to species on land and in water. Therefore, we realize that single-use plastics affect our ecosystems by polluting the natural environment. There are hazardous cases in which non-disposable plastic affect the environment.Colleges also contribute to this appalling situation.So to reduce the use of plastic,our college take this initiative for providing healthy and happy environment to everyone.Beside this following are the other objective of this practice-

- (1) To ban the use of single use plastic materials in our daily activities at all events, functions, and programs which are undertaken in the college campus.
- (2) To provide clean and healthy environment to students,staff and others.
- (3) By banning Single Use Plastics, the students and staff members have become aware citizens and aspire to build a healthier and cleaner surroundings.
- (4) To give knowledge to students and staff about the alternative materials of single use plastic material.

3. The Context:-The challenging issues that need to be addressed for ban the single use plastic materials are as follows-

(1) The first challenge was to spread awareness among the students and the staff members about what are Single Use- Plastics and why we should ban them.Reasons such as

- Plastic bags do not degrade and are toxic.
- Plastic is harmful to wildlife and marine life and humans as well.
- They last forever and cannot be removed from the environment even after recycling them.

(2) Everyone was taught to identify these plastics which come in forms of plastic bags, straws, coffee stirrers, soda and water bottles and mostly in food packaging as they are used only once before they are thrown away or recycled.

(3) Another challenge was to provide an alternative to Single Use Plastics.Such as water bottles must be replaced with steel bottles, biodegradable bottles or plastic bottles which are durable and not designed to use and throw. Polythene bags to be replaced with cloth bags and food packaging can be done with paper rolls were some of the alternatives suggested.

4. The Practice:-India generates about 9.4 million tonnes of plastic waste each year and with no effective disposal method,the plastic waste ends up the roadside,in landfills and waterbodies.Plastic waste management is a global concern.Globally,around 90 percent of the plastic produced is discarded as waste.So far,more than 60 countries have banned single use plastic or curbed its use.

What is single-use plastic and Single-use plastic items:- Single-use plastic is a form of plastic that is disposable,which is only used once and then has to be thrown away or recycled.The single-use plastic items include plastic bags,water bottles,soda bottles,straws,plastic plates,cups,most food packaging and coffee stirrers.

Why is single-use plastic being banned:- With climate and environment becoming a rising global concern,plastic pollution and plastic waste management have become the focal point of worry.Millions of tons of plastic is being produced every year,which is not biodegradable.Hence the countries across the globe are adopting and implementing strategies aimed at eliminating the use of single-use plastic.Most of the plastic is not biodegradable and over a period of time the plastic breaks up and releases toxic chemicals into the water bodies,which in turn make their way into food and water supplies.This polluted water leads to killing of marine life and dangerous for human's health.If the plastic does not end up in the water,it ends up as a huge pile of waste that is hard to dispose of.

Institute's effort to curb use of single-use plastic:- Institute take several effort for ban the use of single-use plastic in the college campus.Institute successfully ban the single-use plastic in college activities,programs and events.Also students and staff member of college use alternative sources instead of plastic sources.Institute also motivate to students use alternative resources in place of single-use plastic outside the college premise.Students and staff member actively participate in awareness programs that are held in the college.Students are also aware about the health related issues of plastic using.Institute try to its best to avoid other type plastic material also.Institute also provide some alternative resources to students so they can not use single-use plastic in the college campus.

5.Evidence of Success:-Success of any college campus initiatives is visible only when there are

appreciable change in the behaviour of students and staff members related to initiative. We suppose to success any initiatives, when everyone in college easily and happily accepted this initiative. So the reasons by which we can say that ban on single-use plastic initiative is successful are as follows-

- (1) College campus is free with single-use plastic.
- (2) There are alternative sources that are used by the students and staff members.
- (3) Students and staff of the college are aware about the single-use plastic item and their harmful aspects.
- (4) Awareness programs are also organized by the college in this regard.

6. Problems Encountered and Resources Required:- To ban single-use plastic in college campus following problems we encountered-

- (1) Since the college is in the rural area and also in the society there are unawareness of single-use plastic items so to convincing everyone to use of non disposable items are difficult.
- (2) Students are coming from economically weaker background, so it is difficult them for opting non disposable item which are more expensive in comparison to disposable item.
- (3) The alternative resources are also not available in the market in adequate quantity, which are also problematic.
- (4) Lack awareness about the single-use plastic and health in the family of students.

Resources Required for ban on single-use plastic:- Awareness in students, staff member and society is primarily required for this purpose. To ban single-use plastic we require alternative resources for that. Following are the resources required in the college as an alternative for single-use plastic-

- (1) Steel glasses as an alternative of water bottle in the college premise.
- (2) Cloth bags in place of plastic bags.
- (3) Non-plastic material lunch box and paper rolls for packaging..
- (4) Pottary and other ceramics made mug instead of plastic mug.
- (5) Wood and Bioplastics.

There are also other resources required to make college campus plastic free.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Holistic Development of Students through Various Programs

The distinctiveness of our institute is holistic development of students. Various programs, events, competitions, activities, seminars, workshops are organized to achieve this goal. Also for achieving the vision and mission of the college, our institute continuously working in this regard. The main and primary objective of to organize any program in the institute is overall development of the students. To provide students academic ambience, quality enhancement and ensure their employability, our institute organizes seminars and programs like Application of different branches of Physics in daily life, Tally, Internal and External Audit, Preparation of C.A., How to prepare for MPPSC and other competitive exams, Industry academia innovation, Communication skill enhancement, Guidance for employability, Training for reasoning development, Group discussion, Employability in banking sector, Self employment in Agriculture field and Formal dress up etc are organized in the different years. Students and faculty member participated in this program actively. To create atmosphere for learning in which students can belief people's tradition and beliefs, our institute organizes different programs and events like Quomi Ekta Program, Voters awareness campaign, Good Governance day, Goodwill day, Yuva Sankalp Varsh, Mahatma Gandhi program, Rajiv Gandhi program, Folk song program etc are organized in the college. Also to develop knowledge among students, our institute organized seminar and program like Intellectual Property Rights, Library as a learning resources, Green library, Importance of library, Importance of Hindi language in National Education Policy, Financial Management System, E-Resources of library etc are organized in the college. For to develop moral values and constitution obligations in the students and staff members, our institute organizes different programs and events like Quiz on moral values, Good will day, Good Governance day, Right to Vote program, Guruve Namah, Independence day, Republic day etc are organized in the college. Also programs related to commemorative day like Mahatma Gandhi Birth celebration, Rajiv Gandhi Birth celebration, Vijay Diwas, Remember the Martyrs of the country etc are organized by the college. Different competitions related to art like Rangoli making, Poster making, Mehandi, Drawing, Speech, Essay writing, Salad sajja, Folk song, Clay modeling etc are organized by the college every year for skill enhancement of students. Also different competitions related to sport activities like Cricket, Kabaddi, Kho-Kho, Badminton, 100 m and 200 m race, Carom, Gola fek, Javelin throw, Disc throw, Rope skipping, Chair race etc are also organized by the college. Program and seminars related to health awareness like Fitness during covid, Clean Campus, Yoga for better immunity, Relation between physical and mental health, Nasha mukti campaign, AIDS awareness program are also organized by the college. Many extension activities or social outreach program like Plantation program, Mask distribution program, Campus Swachhata program, program related to health and hygiene, Quiz and competitions of general knowledge, skill development program, Cashless Payment Campaign, Surya Namaskar, POCOSO Act program are also organized by the college. Programs related to career guidance and skill enhancement are organized by the career guidance cell of the college. Also different Awareness programs and campaign are also organized by the NSS (National Service Scheme) of the college. Students and staff member of the college actively participate in these activities, programs, events and seminars. These programs are organized by the college for developping the innovative, leadership, time management, physical and mental skill in the students and for overall development of the students.

NAAC

5. CONCLUSION

Additional Information :

Other Additional Information-

1. College has 100% Ragging free campus.
2. Our institute also center for Distance learning education.
3. Since there is only one institute for Higher Education in this Rural Area so there are large no. of students Enrolled.
4. Institution also promotes “College Chalo Abhiyan” campaign for motivating school students about higher education.
5. This institution also uses for government Utility like in Covid-19 situation it is used as Quarantine Center and also used for different activities/programs as according to government official order.
6. There are fully transparency in admission, internal evaluation and examination process.

Concluding Remarks :

Over All conclusive explication-

This is affiliated government college so all the functions like examination, admission, governance, rules are given by the MP Higher Education and Vikram University Ujjain. We are contrite to admit that the shortage of academic as well as, administrative staff is hampering the efficiency of overall functioning of the institution to its maximum potential. There are numerous challenges before us. In order to fulfill the development plans envisaged we need financial assistance. We are striving to get that from UGC, as well as, the state government. From the following academic session the college is going to start development of Science lab. We also intend to start a few new courses at postgraduate level in some of the subjects. Infrastructural development, adherence to high standards of academic activities, extension services, research orientation and student support programs are few of the other challenges. We are more than confident that we will stick to our commitment to the students and our responsibility towards the society in future also.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>14</td> <td>14</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>01</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Remark : The recommended input is as per the clarification received from HEI.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	00	00	14	14	14	2019-20	2018-19	2017-18	2016-17	2015-16	00	01	01	01	01
2019-20	2018-19	2017-18	2016-17	2015-16																	
00	00	14	14	14																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
00	01	01	01	01																	
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p> <p>Remark : The HEI has not provided the communication with affiliating university, Input is recommended accordingly.</p>																				
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>345</td> <td>367</td> <td>326</td> <td>242</td> <td>185</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	345	367	326	242	185										
2019-20	2018-19	2017-18	2016-17	2015-16																	
345	367	326	242	185																	

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
141	145	127	105	92

Remark : The recommended input is considered as per the information provided by HEI as clarification.

2.6.3 Average pass percentage of Students during last five years

2.6.3.1. Total number of final year students who passed the university examination year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
348	180	138	82	57

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
285	129	116	53	57

2.6.3.2. Total number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
295	209	164	103	94

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
295	209	164	103	94

Remark : As per the clarification received from HEI the DVV input is recommended accordingly.

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
03	00	00	00	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	00	00

Remark : Sufficient documentary proof is only attached for 2019-20. Report provided is in Hindi.

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	03	02	02

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

Remark : During the publication of following papers, teachers were not in the same Institute: 1. Establishment of unicipalities for urban development in Sindhiya princely state of Malwa 2017 2. Commendable work of Sindhiya State for Agrucultural Progress in Malwa, 2017 3. A study of Nabard working in Gujrat, 2015 4. Microfinance in india, 2015 Incomplete entries and No links are provided by HEI for the above mentioned & rest of the papers/journals and names of journal could not be found in the list of journals notified on UGC website.

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	02	03

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

Remark : None of the teacher was in the same institute at the time of publication.

3.3.2	<p>Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years</p> <p>3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 468 1046 602"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 680 1046 815"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : As per the document provided by HEI in clarification, the recognition certificate attached is in name of the Principal and not in the name of HEI which should not be considered. DVV input is recommended accordingly.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	01	00	00	00	00	2019-20	2018-19	2017-18	2016-17	2015-16	00	00	00	00	00
2019-20	2018-19	2017-18	2016-17	2015-16																	
01	00	00	00	00																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
00	00	00	00	00																	
3.3.3	<p>Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</p> <p>3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1252 1046 1386"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>15</td> <td>07</td> <td>12</td> <td>09</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1464 1046 1599"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>04</td> <td>04</td> <td>05</td> <td>01</td> </tr> </tbody> </table> <p>Remark : The recommended input is as per clarification received from HEI</p>	2019-20	2018-19	2017-18	2016-17	2015-16	24	15	07	12	09	2019-20	2018-19	2017-18	2016-17	2015-16	10	04	04	05	01
2019-20	2018-19	2017-18	2016-17	2015-16																	
24	15	07	12	09																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
10	04	04	05	01																	
3.3.4	<p>Average percentage of students participating in extension activities at 3.3.3. above during last five years</p> <p>3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1998 1046 2087"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16															
2019-20	2018-19	2017-18	2016-17	2015-16																	

2888	750	444	1125	1173
------	-----	-----	------	------

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
489	137	318	410	09

Remark : The recommended input is as per the clarification received from HEI.

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	01	01	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	0.15	1.44	0.76	1.18

Remark : The recommended input are according to the financial supporting documents provided by HEI.

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 17

Answer after DVV Verification: 9

Remark : The recommended input is provided as per HEI clarification received.

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1344	00	210	1299	557

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1104	00	00	474	00

Remark : Recommended input is as per the clarification received from HEI.

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
27	21	06	11	18

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
08	03	01	01	01

Remark : All supporting documents are in HINDI. - All activities conducted under an event are counted as one event as per SOP.

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
07	0	0	01	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
07	0	0	01	0

6.5.3 **Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**

2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D. 1 of the above

Remark : Recommended input is considered as per the supporting documents received from HEI as clarification.

7.1.4

Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: D.1 of the above

Remark : Recommended input is considered as per the supporting documents received from HEI as clarification.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>14</td> <td>14</td> <td>14</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>99</td> <td>103</td> <td>96</td> <td>93</td> <td>93</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	14	14	14	14	14	2019-20	2018-19	2017-18	2016-17	2015-16	99	103	96	93	93
2019-20	2018-19	2017-18	2016-17	2015-16																	
14	14	14	14	14																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
99	103	96	93	93																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>309</td> <td>252</td> <td>217</td> <td>189</td> <td>167</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	309	252	217	189	167	2019-20	2018-19	2017-18	2016-17	2015-16					
2019-20	2018-19	2017-18	2016-17	2015-16																	
309	252	217	189	167																	
2019-20	2018-19	2017-18	2016-17	2015-16																	

310	253	219	189	168
-----	-----	-----	-----	-----

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
348	180	138	82	57

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
295	209	164	103	94

3.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
48	23	26	18	24

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
40.65	21.62	25.44	19.24	19.9